

# Executive Summary

## Long Range Planning - City Market Development Decisions

1. Addition of representatives from the Park to the Long Range Planning Committee: Committee is meeting bi-weekly and contains the following individuals:

### LEPFA Board

Charley Jansen - Chair  
Tim Haggart  
Charles Mickens  
John Decker

### LEPFA Staff

Eric Hart  
Scott Keith  
John Hooper

### Parks Board

Dusty Fancher  
Brian Smith  
Paul Carrier  
Rick Kibbey

2. November 5<sup>th</sup> Meeting
  - a. David VanderKlok was introduced to the committee. David introduced the architect who will be assisting him with the project: Brian Speed.
  - b. Discussion of the Timeline for construction was discussed and a Macro overview of the timeline will be presented to the committee at our next meeting on November 19<sup>th</sup>.
  - c. The date for the first design Charrette with the City Market vendors was set for Tuesday, November 11<sup>th</sup>. The second Charrette with the Vendors was set for Tuesday, November 18<sup>th</sup>.
  - d. Date for Public meeting to gain further public input on the design was discussed and a timeframe was identified. We will be finalizing a date at our next meeting but this meeting will occur during the second or third week of December.
  - e. The River bi-pass path was discussed. It was identified that the CMI grant money will be used to address design changes along the Grand River between Michigan and Shiawassee. This portion of the design will be a final item of review based on the need for the architect of this project to integrate their designs into a workable solution for the riverfront and the City Market. This is scheduled to occur prior to the end of December.
  - f. Soil Testing will be completed this week to verify the soil conditions that the Architect will be designing the building to be built on. Parks and Rec are aware of the activities and have taken appropriate steps to identify sprinklers to avoid damages.
  - g. LEPFA Bid requirements information was forwarded to the Architect to be include in the bid documents. We will be working through Tim Haggart to identify the Project Labor Agreement language that will be included in the bid documents.

3. Events Impacted by the Development
  - a. Chili Cookoff - No Update
  - b. Common Ground
    - i. Plans have been submitted to LCC and the Fire department to gain approval of the use of additional lots and closing of areas for the moving of Common Ground to Shiawassee and Washington Ave's.
    - ii. Fire-Station #1 will be open for business and we will require several streets to be closed and redirected to accommodate the festival.
  - c. Lansing Lugnuts - No Updates
  - d. Parks Department Events affected: - No Updates
    - i. Mayors River Walk - June 6<sup>th</sup>
    - ii. Christian Festival and Walk - September 12<sup>th</sup>
    - iii. Fall Into Fitness - September 27<sup>th</sup> - 28<sup>th</sup>
    - iv. March of Dines Walk - April/May
    - v. Child Abuse Prevention Walk - April/may
    - vi. Adopt-A-River Cleanups - Spring/Fall
    - vii. National MS Walk - May/June
    - viii. YMCA 5K - May
    - ix. Lansing Area Respite 5K - May
    - x. Scleroderma Awareness Day Walk - May/June
    - xi. Michigan Running Foundation - June/November
    - xii. We are planning a bypass to maintain the open river-walk throughout the construction process.
    - xiii. Updates will be provided in weekly meetings with the Parks department on the progress and its effects on events and solutions.
4. Design Process
  - a. Design work has commenced. Once working documents are available, the USDA will be contacted for review and discussion.
  - b. Once more information is available, we will be working to attend a East Side and Downtown Neighborhood meeting to provide updates on our progress.
5. Bidding Process/PLA - No Update
6. Business Plan Status
  - a. Completion of the overall plan will occur in conjunction with the opening of the new City Market.
  - b. Inclusion of Market Study Information in the business plan
  - c. Involvement of MSU
    - i. Randy Bell, Jim Bingen, Tom Kalchik and Susan Smalley
    - ii. MSU providing guidance and review of the business plan

- iii. Vendors Association has revised their bi-laws and working on other changes.
- iv. City Market Manager presently developing a new Vendors Handbook. This to be reviewed with MSU in the next 30-45 days for input and discussion.

7. Process

- a. LEPFA Board is scheduled to meet with the Lansing City Council on November 17<sup>th</sup> to discuss the Lansing City Market.
- b. Council Representatives will be updated at the monthly LEPFA board meeting as further work is completed between updates.
- c. This document and progress reports will be placed on the City Market website within seven (7) days of creation on the Updates page.
- d. LEPFA continues to hold weekly meetings with the Administration, EDC, Public Services and the Planning and Neighborhood Development department to gain assistance and maintain a working timeline for completing the project.